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Approved For Release 2000/08/28 : CIA-RDP78-04202A000100150014-3

13 November 1975

MEMORANDUM FOR: Director of Training

SUBJECT : Training Services Staff Weekly Report  
7-13 November 1975

1. Chief/RS will attend the quarterly meeting of the Interagency Group (IAG) on Training and Development at the Civil Service Commission on Friday, 14 November. Mr. James Beck, Director, Bureau of Training will chair the meeting. Topics on the agenda:

- a. Federal Law Enforcement Training Center, Brunswick, Ga.
- b. Per diem allowances for training; subsistence expenses; and long-term allowances when meals and lodging are not provided.

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3. Dr. [REDACTED] PSS, will attend an Assessment Center Workshop at Development Dimensions, Inc., beginning 17 November, in Pittsburgh, Pa.

4. Mr. [REDACTED] Project Director SAFE, OJCS, will attend an Executive Seminar on Data Communications at Control Data Corporation, Minneapolis, Minnesota this month. Mr. [REDACTED] just entered on duty in July 1975, so ADDA approved the D/OJCS waiver for length of service.

5. An OSI research analyst will attend the "Adaptive Beam Forming and Filtering" course given by Technology Service Corporation in Bethesda, Maryland, 17-19 November 1975. This intensive short course intends to delve into the subject of adaptive techniques for beam forming, filtering, and more general space-time processing. It will cover both the theory and applications to passive and active sonar, radar, and seismology.

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E.2. IMPDET CL BY 57859

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*cltss -*  
Be ye advised (in case it comes up at prayer mtg.) Case of [REDACTED] ORD at the Federal Exec. Inst. (ref. attached weekly extract to refresh your memory).

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[REDACTED] is in town today on ORD business; wants approval imme. for domestic trip and would like to get his advance today -- we've said no way & that we can deposit same in bank - IF trip approved by DTR.

His proposal, approved by FEI, is to take a 1-week trip to San Fran, San Diego, and L.A. Purpose - interview sev'l field offices of Govt. agencies - ~~IRS~~ *IRS* is one, and I've asked Gwen to get from him today the purpose and exact contacts planned

I mentioned this to Don S. this a.m. while up on other things (my Senate hearing; and the Notes to TO's) -- he said I (or Gwen in my absence) should hit DTR with this today since he feels DTR should bless this.

(cost about \$600, inc. travl, per diem)

*yes!*  
*OK* *Thank DTR*  
2. Also, Russ went over "THE EMPLOYEE BULLETIN ON AGENCY SPONSORSHIP" with Don S. this a.m. & the name changes put in by

DOES WE AGREE OR  
THINK IMPROVE THE PAPER.  
THE DOES WOULD LIKE  
TO STAY THE SAME.  
HEY BOYS <sup>(RUSS'S)</sup> OVER POSITION(S),

D,